

# BRAND IDENTITY | STYLE GUIDE

This document will provide the basic rules for using our corporate identity when creating any materials.

### Introduction

#### INTRODUCTION

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

lmagery

Presentation Template

A style guide (or manual of style) is a set of standards for the writing and design of documents, either for general use or for a specific publication, organization or field.

A style guide establishes and enforces style to improve communication. To do that, it ensures consistency within a document and across multiple documents and enforces best practice in usage and in language composition, visual composition, imagery and typography.

Most style guides are revised periodically to accommodate changes in conventions and usage. The frequency of updating and the revision control are determined by the subject matter.

## **Logo Variations**

Introduction

LOGO VARIATIONS

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery

Presentation Template

As the primary visual identifier for the company, the logo is used in all development, promotional, marketing and outreach materials including, but not limited to, print, apparel and online communications.

The logo is the instantly recognizable symbol and focal point of our brand. That's why it's so important to use the logo exactly as specified in these guidelines. Use only the provided files of the logo.

Our logo is a combination of the graphic element and wordmark. All logo elements should stay together to best represent our brand.

LOGO



## **Sizing & Clear Spaces**

Introduction

Logo Variations

**SIZING & CLEAR SPACES** 

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery

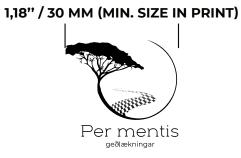
Presentation Template

The logo can be scaled only proportionally. Refer to the provided an files for the right ratio and dimensions. The minimum size of the logo should be not less than indicated here.

nally. In ight ex ze of ar ated sh

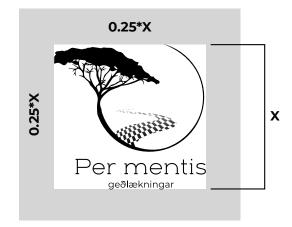
In order to give our logo maximum legibility and exposure, please allow for an area of clearance around the entire logo. The distance of clearance should be equal to at least a quarter of the logo's height.

This gives the logo prominence and ensures that it will not be obscured or diminished by other surrounding elements.









### **Acceptable Logo Usage**

Introduction

Logo Variations

Sizing & Clear Spaces

#### ACCEPTABLE USAGE

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

Typography

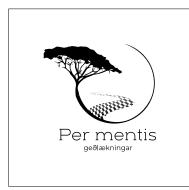
Article Structure

Stationery

Imagery

Presentation Template

Always use the logo on white background. The logo should stay visible on the images. Try to place the logo on the most free area of the image. If the image is too busy and makes the logo unreadable use a solid white color plate behind the logo.



Per mentis









### **Improper Logo Usage**

Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

**IMPROPER USAGE** 

Usage Examples

Primary Palette

Secondary Palette

Typography

Article Structure

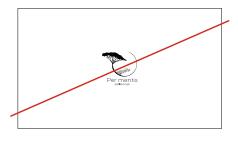
Stationery

Imagery

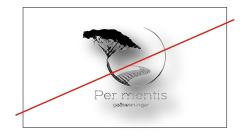
Presentation Template

It is important that the appearance of the logo remains consistent. The logo should not be misinterpreted, modified, or added to. No attempt should be made to alter the logo in any way. Its orientation, color and composition should remain as indicated in this document — there are no exceptions.

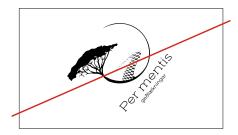
#### **TOO SMALL**



#### **ADDED EFFECTS**



#### **ROTATION**



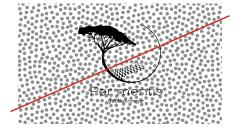
#### **WRONG COLOR**



#### **DISPROPORTIONATE SCALING**



#### **ILLEGIBLE ON A BACKGROUND**



Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

#### **USAGE EXAMPLES**

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery



Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

#### **USAGE EXAMPLES**

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery



Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

#### **USAGE EXAMPLES**

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery



Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

#### **USAGE EXAMPLES**

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery



ntroduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

#### **USAGE EXAMPLES**

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery



Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

#### **USAGE EXAMPLES**

Primary Palette

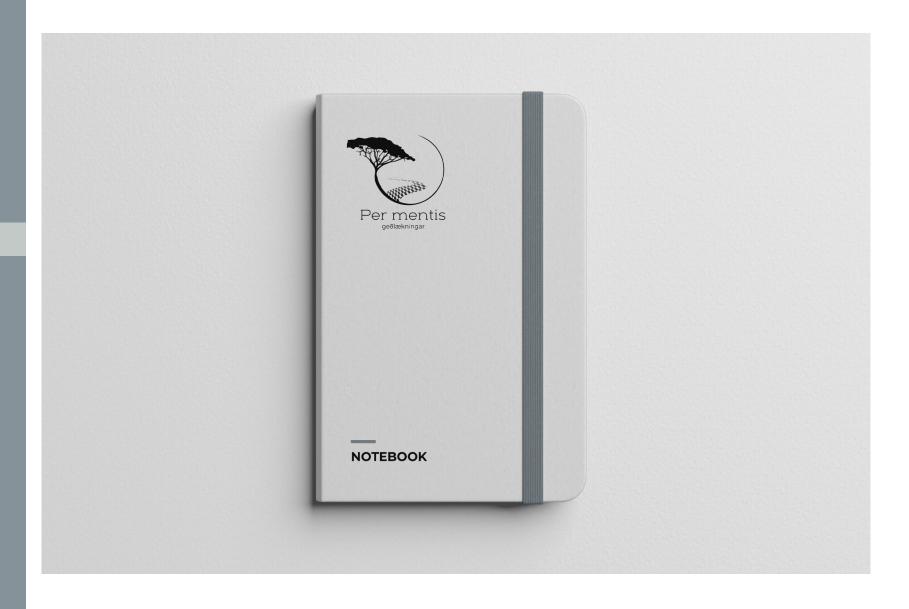
Secondary Palette

Typography

Article Structure

Stationery

Imagery



ntroduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

#### **USAGE EXAMPLES**

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery



Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

#### **USAGE EXAMPLES**

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery



ntroduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

#### **USAGE EXAMPLES**

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery



Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

**USAGE EXAMPLES** 

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

Imagery



## **Primary Palette**

Introduction

Logo Variation

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

PRIMARY PALETTE

Secondary Palette

Typography

Article Structure

Stationery

lmagery

Presentation Template

Here are the colors that we use in our corporate materials. Using consistent colors in our visual communications across print and web strengthens our identity.

These are the key colors of our brand that we use for the logo and primary branding and design elements, color blocks, titles and other important elements.

**C O** R 255 G 255 B 255 HEX: #FFFFFF

M 0

**Y** 0

PANTONE: none C 60

M 50

Y 50

K 100

R 0 G 0 B 0 HEX: #000000

> PANTONE: Black 6 C

### **Secondary Palette**

FOR PRINTING USE:

C 68 | M 51 | Y 47 | K 40

Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

**SECONDARY PALETTE** 

Typography

Article Structure

Stationery

Imagery

Presentation Template

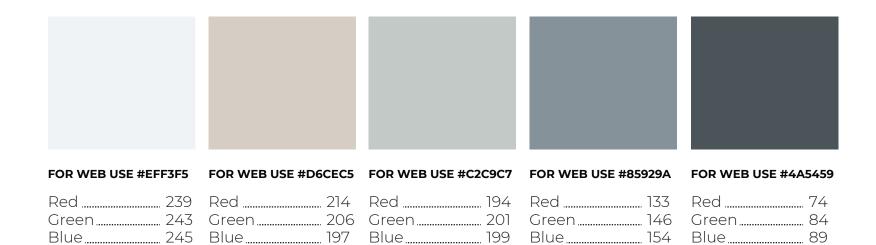
FOR PRINTING USE:

C8|M3|Y4|K0

FOR PRINTING USE:

C 18 | M 17 | Y 22 | K 1

The following colors may be used to complement the primary palette. Consider their use for additional elements, secondary color blocks, backgrounds, infographics, color accents, highlights and auxiliary UI/UX elements.



FOR PRINTING USE:

C 28 | M 16 | Y 21 | K 1

FOR PRINTING USE:

C 51 | M 33 | Y 31 | K 11

### **Typography**

Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

**TYPOGRAPHY** 

Article Structure

Stationery

Imagery

Presentation Template

Our font is pre-selected. Use this font for all corporate texts. Use different styles of the font for different parts of text and elements on website and printed materials. Our corporate typeface is Montserrat. Clean, distinctive and legible, it is available in a variety of weights.

Montserrat Bold \_\_\_\_\_\_abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 !@#\$%^&\*()?/"'|\

Montserrat Light \_\_\_\_\_\_a b c d e f g h i j k l m n o p q r s t u v w x y z ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 !@#\$%^&\*()?/"'|\

 Note: The font sizes mentioned here are not the strict instruction. They are put just to show the proportions between the different text elements in the layout.

H1

### **Montserrat Bold 24pt**

H2

Montserrat Regular 14pt

Quote

Montserrat Medium 10pt

Н3

MONTSERRAT BOLD 8PT ALL CAPS

Text

Montserrat Light 12pt

Subtitle

#### **Montserrat Bold 12pt**

Menu

MONTSERRAT MEDIUM 8PT ALL CAPS

Tac

**MONTSERRAT BLACK 10PT ALL CAPS** 

### **Article Structure**

Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Secondary Palette

Typography

ARTICLE STRUCTURE

Here is an example of how the typography rules work in a sample article.



#### **Title Goes Here**

#### Subtitle goes here

"Neque porro quisquam est qui dolorem ipsum quia dolor sit amet, consectetur, adipisci velit..."

Lorem Ipsum is simply dummy text of the Lorem Ipsum comes from sections 1.10.32 printing and typesetting industry. Lorem and 1.10.33 of "de Finibus Bonorum et Ipsum has been the industry's standard Malorum" (The Extremes of Good and Evil) by dummy text ever since the 1500s when an Cicero written in 45 BC. This book is a treatise unknown printer took a galley of type and on the theory of ethics, very popular during scrambled it to make a type specimen book. the Renaissance. The first line of Lorem It has survived not only five centuries, but Ipsum, "Lorem ipsum dolor sit amet..", comes also the leap into electronic typesetting, from a line in section. Contrary to popular remaining essentially unchanged. It was belief, Lorem Ipsum is not simply random popularised in the 1960s with the release of text. It has roots in a piece of classical Latin. Letraset sheets containing

**COME FROM?** 

piece of classical Latin literature from 45 BC, making it over 2000 years old. Richard

literature from 45 BC, making it over 2000 years old. WHERE DOES IT

The standard chunk of Lorem Ipsum used since the 1500s is reproduced below for those interested. Sections 1.10.32 and 1.10.33 from "de Finibus Bonorum et Malorum" by Cicero are also reproduced in their exact original Contrary to popular belief, Lorem Ipsum is form, accompanied by English versions from not simply random text. It has roots in a the 1914 translation.

McClintock, a Latin professor at It is a long established fact that a reader will Hampden-Sydney College in Virginia, looked be distracted by the readable content of a up one of the more obscure Latin words, page when looking at its layout. The point of consectetur, from a Lorem Ipsum passage, using Lorem Ipsum is that it has a and going through the cites of the word in more-or-less normal distribution of letters. classical literature, discovered the Bonorum et Malorum" by Cicero are also undoubtable source. The point of using reproduced in their exact original form. Latin Lorem losum is that it has a more-or-less words consectetur from a Lorem losum normal distribution of letters. Bonorum et passage, and going through the cites of the word in classical literature,

Main Heading: Montserrat Bold 24 pt

Subtitle: Montserrat Bold 14 pt

Paragraph introduction: Montserrat Medium 14 pt

Paragraph: Montserrat Light 12 pt

Callout: Montserrat Black 20 pt All Caps

(+354) 588 2950 www.gedlaeknir.is Bæjarhraun 2, 220 Hafnarfjörður, Iceland.

Malorum".

### **Business Card**

Introduction

Logo Variation:

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

Typography

Article Structure

**STATIONERY** 

lmagery

Presentation Template

Our corporate materials were created in our corporate style and allow us to tell who we are. Please take a look at how all of the rules mentioned before apply to designs of our corporate materials.







### Letterhead

Introduction

Logo Variation

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

Typography

Article Structure

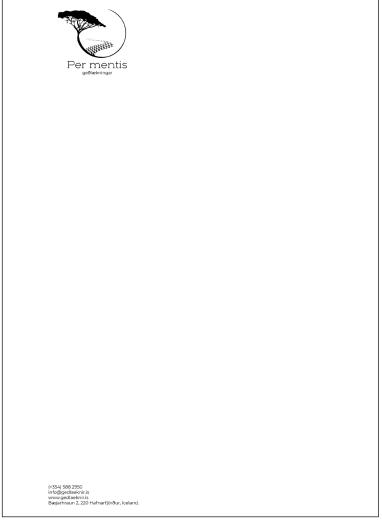
**STATIONERY** 

Imagery

Presentation Template

All corporate materials should be very clean, clear and sharp.





# **Envelope**

Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

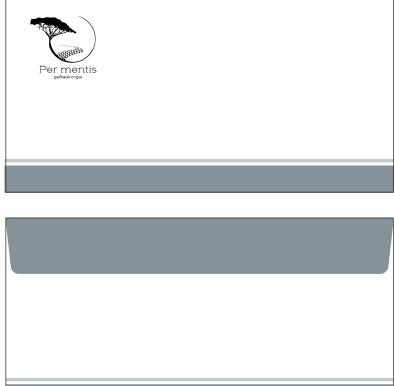
Гуроgraphy

Article Structure

#### **STATIONERY**

Imagery





# **Folder For Papers**

Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

Typography

**Article Structure** 

#### STATIONERY

Imagery



## **Imagery**

Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

**IMAGERY** 

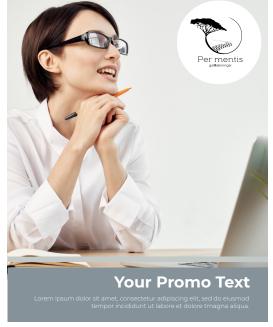
Presentation Template

We prefer to use high quality photos, stock images and custom graphics that reflect what we are doing and related to our business. Always remember to respect copyrights for any images you select to be associated with the brand or to be used with our logo.

All the images can be used at their own or with our branding and logo. Ensure that logo and text on the picture are well seen and readable. See the examples of how we combine our branding with images.









## **Presentation Template**

Introduction

Logo Variations

Sizing & Clear Spaces

Acceptable Usage

Improper Usage

Usage Examples

Primary Palette

Secondary Palette

Typography

Article Structure

Stationery

lmagery

PRESENTATION TEMPLATE

Corporate style and color rules apply to all texts, headers, tables, charts and diagrams. Use our presentation theme (.potx or .thmx file) to quickly prepare presentations since it has pre-defined color, font schemes and branding. All the same corporate colors and fonts are used in presentations.

















